



Communications #1

TO:

County Young
Farmer Chairmen

County Presidents

County Office
Secretaries

FROM:

Shane Watkins
Destinations
(334) 613-4548

REGISTRATION
DEADLINE:

JANUARY 13

**\$25.00 LATE FEE,
PER PERSON,
FOR FORMS
RECEIVED AFTER
JANUARY 13.**

Young Farmer Leadership Conference

February 26 - 28, 2010

Renaissance Hotel - Montgomery, AL.

Registration Procedure

- Complete one registration form per room. Name badges will be prepared from this information.
- All children **MUST** be registered!
- Each form includes hotel and conference registration. As chairman you are responsible for collecting all registration forms and fees in your county.
- Print or type all information.
- Collect all forms in your county and return forms along with payment to Destinations, P.O. Box 11000, Montgomery, AL 36191.
- Make copies if you need more forms.
- Enclose check to cover registration fee per person and room payment for each room. Make check payable to Alabama Farmers Federation.
- This registration procedure will allow direct communication with each attendee after the January 13 deadline.

CHANGES

Call Shane Watkins at 334-613-4548 to confirm any required hotel or conference change. Leave a voice mail message and include your area code phone number.

HOTEL LOCATION FOR FAMILY AND BUSINESS

Renaissance Montgomery Hotel & Spa
201 Tallapoosa St.
Montgomery, AL 36104
Phone: 334-481-5000

ROOM PRE-PAYMENT

2 NIGHTS - Pre-payment is required at the rate of \$147.00 per room, per night, inclusive. **Advance payment simply clears the account which you owe anyway and your only bills on departure day will be for incidentals.**

ROOM pre-payment for the first night will be **NON-REFUNDABLE** after January 13. Pre-payment will also guarantee reservations for late arrival on Friday, February 26.

Both nights will be non-refundable after January 26, 2010.

However, attendees failing to arrive by midnight on their indicated arrival date will not have valid reservations for the next day. This is considered a **no show** cancellation **unless** you call to change the arrival date.

ROOM BLOCK RELEASE - PLEASE RESPOND EARLY

Rooms **NOT RESERVED** by January 26, 2010 will be **RELEASED** to the hotel for sale at **HIGHER RATES** according to our room block contract.

This block of rooms is filled on first come, first served order. **IF THIS BLOCK SHOULD FILL, ADDITIONAL ROOMS ARE PLACED AT OTHER HOTELS.**

LATE REGISTRATION FEE AFTER JANUARY 13

Add **\$25.00 per person** for late registration **after January 13, 2010.**

WHAT'S INCLUDED?

CONFERENCE REGISTRATION must be pre-paid in advance and includes planned meals, speakers, educational seminars, breaks and entertainment. **Room pre-payment** covers guaranteed room reservations for your stay of two nights.

Miscellaneous incidentals should be the only cost due on departure.

CONFERENCE REGISTRATION: DEADLINE - JANUARY 13

\$270.51 per adult covers:
(Age 13+)

Conference Speakers and Program Production
Buffet Dinner ~ Friday
Awards Dinner ~ Saturday
Breaks

\$41.26 per child (Age 12 & Under): Covers all meal functions.

Chicken Finger Dinner ~ Friday
Cheeseburger Dinner ~ Saturday

Infants/Toddlers:

FREE – No plate provided. Child would share with parents.
Infant and toddlers MUST be registered to ensure adequate seating space during banquet functions!

Children's meal tickets will be distributed at registration.

"HOTEL" CANCELLATIONS & SUBSTITUTIONS

Hotel Cancellation Deadline - JANUARY 26, 2009

- First night room cost of \$147.00 is **NON-REFUNDABLE** after January 13.
- Name substitutions can be made at any time but cancellation after January 13 will forfeit the first night room cost of \$147.00.
- Call Shane Watkins at 1-800-392-5705, ext. 4548, or 334-613-4548 to make hotel cancellations or substitutions.
- Cancellation after January 26 will make all room costs **NON-REFUNDABLE** for both nights.

"CONFERENCE" CANCELLATIONS & SUBSTITUTIONS

Conference Cancellation Deadline - February 20, 2009

Confirm any conference registration cancellation or substitution directly with Shane Watkins at 1-800-392-5705, ext. 4548.

Conference cancellations must be made by February 20 to avoid a registration penalty fee of \$270.51. Remember, substitutions may be made at any time. Your registration fee includes planned meal functions, breaks, speakers and the conference program.

*******REGISTRATION FEES ARE NON-REFUNDABLE AFTER FEBRUARY 20*******

IT IS THE RESPONSIBILITY OF EACH ATTENDEE TO CANCEL CONFERENCE REGISTRATION AND HOTEL REGISTRATION BY CALLING SHANE WATKINS AT 334-613-4548 OR 1-800-392-5705, EXT. 4548.

HOTEL PAYMENT

It is your responsibility as county chairman to notify each group member concerning county payment policy.

ROOM and TAX: Pre-paid with Conference Registration

PHONE CALLS

RECREATION

MEALS – OTHER THAN PLANNED EVENTS

Incidental charges will be the only amount due upon departure. These charges must be paid by the attendee on departure and it is up to each county organization to specify policy directly with attendee regarding this matter. **Billing minor incidental charges is not possible.**